

## **WORK PROGRAMME**

### **Corporate Overview and Scrutiny Committee – 2022/2023**

The Corporate Overview and Scrutiny Committee is the Council's principal overview and scrutiny committee. It is responsible for co-ordinating and approving the scrutiny work programmes, overseeing the work of the Overview and Scrutiny Committees and ensuring coherence of approach to cross cutting policy themes. The committee also has a key role in challenging progress around the Council's ambitions of running the business well.

The Committee also scrutinises those areas of the County Council's activity focused on corporate improvement. Its remit covers:

- Holding the Leader and Cabinet Member for Finance and Resources of the Council to account for achievement of the overall vision of a connected Staffordshire.
- The Council's overall performance and approach to managing performance and Strategic Corporate Planning
- The Council's Medium-Term Financial Strategy
- The Council's on-going programme of improvement and transformation.
- The Committee is responsible for scrutiny of achievement against the Council's strategic priorities.
- The Council as a commissioning organisation including how it uses customer insight to drive improvements in services.

We review our work programme regularly to ensure it remains relevant to the challenges facing local communities, the Council and its partners.

#### **Councillor Colin Greatorex**

Chairman of the Corporate Overview and Scrutiny Committee

If you would like to know more about our Work Programme or how to raise issues for potential inclusion on a Work Programme, then please contact Mandy Pattinson, Scrutiny and Support Officer ([mandy.pattinson@staffordshire.gov.uk](mailto:mandy.pattinson@staffordshire.gov.uk))

**Work Programme 2022/2023**

Date of Meeting	Item	Details (Background)	Action / Outcome
<del>6 June 2022</del>	Reserved for Call In - cancelled		
21 June 2022	<b>Work Programme -</b> Members: Alan White/Ian Parry Officers: John Tradewell/Rob Salmon	Development of the work programme for 2022/23	That the draft Work Programme for 2022/23 be agreed.
	<b>Appointment of the Medium-Term Financial Strategy Working Group</b> Officers: Mandy Pattinson		Councillors C Greatorex (Chairman), B Peters, C Atkins, J Pert, G Heath, S Thompson and J Oates.
	<b>Climate Change Working Group Update</b> Officer: Deb Breedon	To receive an update report	<ul style="list-style-type: none"> <li>a) That the membership comprise: Councillors C Atkins, T Clements, J Pert, B Peters, D Smith and S Thompson. C Wileman to be invited to remain as a member.</li> <li>b) Chairman - Councillor S Thompson.</li> </ul>
	<b>Boundary Commission Review – update</b> Chairman verbal report		<ul style="list-style-type: none"> <li>a) That the Committee continue to receive updates at its future meetings.</li> <li>b) That the Committee view the Consultation plan at the earliest opportunity, specifically the ways of engaging with older people; those not happy with completing forms on line; BME communities; the rural communities; and how Parish councils could help to publicise the consultation.</li> </ul>

**Work Programme 2022/2023**

Date of Meeting	Item	Details (Background)	Action / Outcome
<del>4 July 2022</del>	Reserved for Call In	Cancelled.	
2 August 2022	<b>Integrated Performance Report – Quarter 1</b> Members: Alan White/Ian Parry Officers: John Tradewell/Rob Salmon	Quarterly report. To include information on the Household support fund.	<ol style="list-style-type: none"> <li>1. Information on the anticipated impact of the £3.046m reduction in Carriageway/other maintenance, be included in the next performance report.</li> <li>2. It was requested that the Cabinet member for Health and Care look at the 'Workforce Strategy' and ensure that, where possible, it included Health Partners.</li> <li>3. Information on the 'Maintained schools forecast spend' and the new developer contributions of £2.094m which remained unallocated, be included in the next performance report.</li> </ol>
	<b>Boundary Commission Review – update</b> Officers: Chris Ebberley/Kerry Dove/Katie Marshall	Update	Noted the report.
<del>8 August 2022</del>	Reserved for Call In	Cancelled	
<del>2 September 2022</del>	Reserved for Call In	Cancelled	
13 September 2022	<b>Overview and Scrutiny Work Programmes</b> Overview and Scrutiny Chairman	To ensure communication between the committees and no duplication	<ol style="list-style-type: none"> <li>a) Prosperous Overview and Scrutiny Committee take the lead on air quality and invite Health O&amp;S members to attend.</li> <li>b) Highways transformation programme - the Contract side</li> </ol>

**Work Programme 2022/2023**

Date of Meeting	Item	Details (Background)	Action / Outcome
			of the transformation should be considered by Corporate O&S and the Monitoring of performance would remain with Prosperous O&S Committee.
	<p><b>Boundary Commission Review – update</b> Officers: Chris Ebberley/Kerry Dove/Katie Marshall</p>		<p>a) That the progress on the County’s Electoral Review be noted. b) That the comments and suggestions from the Committee as listed in the minutes be referred to Cabinet for consideration.</p>
	<p><b>Governance review – update</b> Cabinet Member: Alan White Officers: Kate Loader</p>		The report was noted, and a further report was added to the work programme for December 2022.
7 October 2022	Reserved for Call In	Cancelled	
25 October 2022	<p><b>1. Corporate Complaints Annual Report 2021/22.</b> <b>2. LGSCO Annual Report</b> Member: Alan White Officers: John Tradewell/Kate Bullivant</p>	Annual reports	<p><b>Resolved:</b> That the report be noted and that Complaints process training be re-offered to all Councillors through the Members Training Programme.</p>
	<p><b>Climate Change Working Group Update</b> Chairman: S Thompson Officer: Deb Breedon</p>		

**Work Programme 2022/2023**

Date of Meeting	Item	Details (Background)	Action / Outcome
	<p><b>Climate Change Annual report and action plan</b> Member: Simon Tagg Officers: Clive Thompson/James Cartwright</p>	<p>Pre decision scrutiny. Annual report</p>	<p><b>Resolved:</b> a) That the update be noted. b) That the Committee receive an update in 12 months time. c) That the comments made by the Committee, listed above, be reported to the Cabinet in November 2022.</p>
	<p><b>Integrated Performance Report – Quarter 2</b> Members: Alan White/Ian Parry Officers: John Tradewell/Rob Salmon/Kerry Dove</p>	<p>Regular quarterly report</p>	<p><b>Resolved:</b> a) That the Quarter 2 2022/23 Integrated Performance Report be noted. b) That the Committee be provided with information on why 1/5 of Children with a Child Protection Plans had received more than one plan. c) That a special meeting to look at the MTFS and the revised Children’s Transformation Programme be arranged.</p>
	<p><b>Entrust – Review of changes</b> Member: Mark Deaville Officers: Ian Turner</p>	<p>Decision taken to change contract at June Cabinet – O&amp;S to scrutinise changes and implications.</p>	<p><b>Resolved:</b> a) That the update be noted. b) That the Cabinet member provide a monitoring report to the Committee in 12 months time.</p>
<p>7 November 2022</p>	<p>Reserved for Call In</p>	<p>Cancelled</p>	
<p>2 December 2022</p>	<p>Reserved for Call In</p>	<p>Cancelled</p>	

### Work Programme 2022/2023

Date of Meeting	Item	Details (Background)	Action / Outcome
12 December 2022	<b>Equality, Diversity and Inclusion - Principles, Objectives and Action Plan update (to include gender pay gap update)</b> Member: Alan White Officers: S Getley/Kerry Dove	Requested by members	
	<b>Governance review – update</b> Cabinet Member: Alan White Officers: Kate Loader	Follow on report form 13 September 2022	
	<b>Empowering our Communities Strategy</b> Cabinet Member: Victoria Wilson Officers: K Dove/C Mann	Pre decision scrutiny	
10 January 2023	Reserved for Call In		
17 January 2023	<b>Overview and Scrutiny Work Programmes</b> Overview and Scrutiny Chairman	To ensure communication between the committees and no duplication	
	Scrutiny of the <b>Local Enterprise Partnership</b> (including governance arrangements).	Annual scrutiny. To include AGM update	
	<b>MFTS 2022-2027 Working Group Report</b> Chair of COSC - Cllr Greatorex Rob Salmon/Rachel Spain		

### Work Programme 2022/2023

Date of Meeting	Item	Details (Background)	Action / Outcome
10 February 2023	Reserved for Call In		
27 February 2023	<b>Quarterly Integrated Performance report (Quarter 3)</b> Members: Alan White Officers: John Tradewell/Rob Salmon/Kerry Dove	Regular quarterly report	
	<b>People strategy – update</b> Members: Alan White/Ian Parry Officers: John Tradewell/Sarah Getley	Pre decision scrutiny – Cabinet in March	
	<b>TBC Boundary Commission Review – update</b> Officers: Chris Ebberley/Kerry Dove/Katie Marshall		
	<b>TBC - Revised Children's Transformation Programme</b> Members: Alan White/Ian Parry/ Mark Sutton Officers: Nisha Gupta	Budget implications – Requested at 25 October meeting	
6 March 2023	Reserved for Call In		
3 April 2023	Reserved for Call In		
11 April 2023	<b>Civil contingencies</b> Members: Alan White Officers: Tracy Thorley	Pre decision scrutiny	
8 May 2023	Reserved for Call In		

<b>Items for Consideration or needing more detail– Work Programme 2022/2023</b>		
<b>Suggested Item</b>	<b>Details (Background)</b>	<b>Proposed Date of Meeting</b>
Digital – in 2021/22 work programme	Audit committee considering audit review recommendations. In prosperous work programme. Social Care aspect of digital in Health O&S work programme	Discussion on appropriate time with Kerry Dove.
Civil Contingency's	Raised by the Leader at triangulation – Officer Tracey Thorley.	11 April 2023. Officer - Tracy Thorley
Leaders Board for Staffordshire	Raised by the Leader at triangulation – Officer Keith Luscombe/Chris Ebberley	Member involvement - TBC
BEST Transformation and the impact on the children's transformation	Raised at triangulation 08/11/22.	Discussion on appropriate time with Tracy Thorley. Very early stages of redesign – Will report to committee for pre decision scrutiny ASAP
Governance – review of partnerships	<ul style="list-style-type: none"> <li>• <del>AMEY – Prosperous committee looking at performance and contract – April 2022.</del></li> <li>• <del>Nexus – no changes proposed</del></li> <li>• <del>Entrust – part of Gov review</del></li> </ul> Currently a governance review working group (officers lead by internal audit). Possible – briefing paper with update on current position September. Date to be confirmed	<del>Entrust (October 2022)</del> <del>Arms length companies – 13 September.</del> <del>Outside bodies to be reviewed by Governance working group – report to this committee 13/09/22 and 12/12/22.</del>



### Standing Items 2022/2023

Item	Details (Background)	Action / Outcome

### Briefing Notes / Updates / Visits 2022/2023

Date	Item	Details (Background)	Action / Outcome
19 September - informal teams meeting	Data sharing	Members requested information on the way we share data with partners / good working practices etc.  Officers: Natalie Morrissey/Kerry Dove	Work shop- teams. Presentation: <ul style="list-style-type: none"> <li>• process</li> <li>• examples</li> <li>• improvements</li> </ul>

### Working Groups / Inquiry Days 2022/2023

MTFS Working Group 2022/23	<ul style="list-style-type: none"> <li>• Cllr C Greatorex (Chair)</li> <li>• Cllr B Peters</li> <li>• Cllr C Atkins</li> <li>• Cllr J Pert</li> <li>• Cllr G Heath</li> <li>• Cllr S Thompson</li> <li>• Cllr J Oates</li> </ul>	<ul style="list-style-type: none"> <li>• Information – Training 1 August 2022</li> <li>• On going due to report 17 January 2023</li> </ul>	
Climate Change Working Group	Membership (confirmed June 2022) <ul style="list-style-type: none"> <li>• Cllr S Thompson</li> <li>• Cllr C Wileman</li> <li>• Cllr C Atkins</li> <li>• Cllr T Clements</li> <li>• Cllr J Pert</li> <li>• Cllr B Peters</li> <li>• Cllr D Smith</li> </ul>	17 November 7 January – scoping meeting Information gathering – Jan- March (dates tbc) Update to COSC June Information gathering – 28 September Update report – 25 October 2022	

Membership – County Councillors 2022-23	Calendar of Committee Meetings - 2022-2023
<p>Colin Greatorex (Chairman) Samantha Thompson (Vice Chairman - Overview) Gill Heath (Vice Chairman - Scrutiny) Charlotte Atkins Tina Clements Mike Davies John Francis Jeremy Oates Jeremy Pert Bernard Peters Kath Perry Bob Spencer Mike Worthington</p>	<del>6 June 2022 Reserved for Call In</del>
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